

Check List:

- Complete Club Reservation - December 1
- Pay Camper Fees - January 15
- Select Campers by May 15
- Complete Camper Registration - May 15

[STEP 1]

Step #1: Complete a Club Reservation Form by December 1. The Club Reservation form is used for each Rotary Club to indicate how many campers they would like to send to Camp RYLA. Following the deadline, if available, additional spots will be allocated to clubs requesting clubs and timeliness will be a consideration. This year, reservations will be allotted one per high school Interact Club your Rotary Club sponsors (data pulled from RI). The cost for each timely reserved camper spot is \$950.00.

Note, reserved camper spots are not finalized until payment is received.

[Camp RYLA Reservation Form Here](#)

[STEP 2]

Pay Camper Fees by January 15. Following the club reservation, your club shall send a check to the District Office for payment of fees. Reserved camper spots are not finalized until payment is received. All checks payable to: Rotary District 5170.

Checks may be mailed to:

Rotary District 5170

c/o Camp RYLA District 5170

P.O. Box 1166

Livermore, CA 94551

Any payments not received by January 15 will be subject to a \$50 per camper late fee and will risk forfeiting the camper spot. Please submit your check requests early!

[STEP 3]

Select Campers - Camper registration will go live and begin on March 15 and conclude on May 15. Each club may follow their own camper selection process. You may consider an interview process to select campers for RYLA. This allows both students and Rotarians the opportunity to meet and discuss leadership, values, and expectations. Below we have a downloadable PDF of interview questions. Feel free to tailor your questions according to your interview styles and preferences...this is an example and good starting point. Please start your camper selection early—if you wish to sponsor leaders for the next academic year, encourage your students to hold early elections to meet registration deadlines.

[Click here for RYLA Chairpersons Guide PDF](#)

[STEP 4]

Camper Registration – Online – Due by **May 15**. Direct Campers to Register Online - Information Coming Soon. The final step for Rotarians is to keep in touch with perspective campers as they work through camper registration. During camper registration, campers will be asked for the name of their sponsoring Rotary Club and the associated RYLA chair—please provide them with this information! Camper Registration is now FULLY online. There are no papers to print or submit. Campers will be able to submit all their information, including parent waivers, through our online registration system and will receive a confirmation email when complete. Once you have selected your campers, provide them with the RYLA registration link that has been sent to the RYLA chairs by email from Jenn Chang. Note, the camper registration link should only be sent to selected campers, and not alternates.

Jennifer Chang

District RYLA Chair

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Contact Jennifer via email